

Minutes of the 07/25/2016
SUBURBAN PAROCHAL LEAGUE – CROSS COUNTRY PRE–SEASON MEETING
St. Joan of Arc Parrish Center – Room 22 – Lisle

I. Call To Order / Invocation:

The Meeting was called to order by John Mulholland at 7:00 PM, followed by a prayer.

II. Introductions:

SPLCC Officers and Members of the Executive Board Ed Sullivan (Vice President) and Sharon Garvy (Treasurer) were introduced.

Current members of the Rules & Events Committee were also introduced. They are: Sharon Garvy (St. Raphael), Neva Lavoie (Notre Dame), John Mulholland (St. Francis Xavier), Ed Sullivan (St. Pius/Sacred Heart).

With the graduation of his daughter, Scott Butler withdrew from the Committee, and was replaced by John Darrow (Notre Dame) and Julie Fulton (St. Mary of Gostyn) and Monica Sowers (St. James).

III. Attendance:

The roll was called, and all schools were present

The current Contact List and Meet Worker Assignment sheets were circulated for updates and changes.

IV. Approval of 10/27/15 Post–season meeting Minutes:

Subsequent to the public posting of the 10/27/2015 meeting minutes, the chair entertained a motion to waive the reading of the minutes and solicited their approval as submitted. There being no changes or corrections, the action was moved, seconded and approved on a unanimous voice vote.

V. Reports:

A. Equipment

- Chute & Flags St. Irene reported that all chute materials and flags were collected from the Championship Meet and had been stored for the off season.
- Finish Line Clocks St. Leonard reported that the two Finish Line clocks, and their batteries, are in working order and been stored for the winter.
- Meet Box St. Michael, who succeeded All Saints Catholic Academy, reported that the meet “box” on loan from SPL T&F, containing a starter’s pistol, blanks, megaphone, two–way radios, pinnies, etc. would be ready and available for the first meet.
- Scorer’s Tent St. Pius reported that the tent had been damaged and will require replacement.

B. Treasurer – Sharon Garvy

The following financial condition of the SPLCC was reported:

Opening Bk Balance:	\$1,966.53 – Reserve
2015 Income Sources:	\$4,050.00 – Dues; 27 x \$150/member school
	<u>\$2,299.51</u> – Gross t-shirt Sales*
	\$8,316.04 – Gross Income / Reserve
2015 Expenses:	(\$1,108.25) - Supplies: \$404.63 – equipment/starter’s boxes
	\$168.78 – web site
	\$503.68 – scoring
	\$ 17.00 – checks
	\$ 14.16 – finish line clocks batteries
	(\$1,190.00) - Rentals: \$340.00 - DGS&R Club; Meet #4
	\$450.00 - Lewis Univ; Meet #5
	\$400.00 - Marmion; Meet #3
	includes Port-O-Potty
	(\$2,346.65) - Awards: \$1,661.65 – banners, plaques and ribbons
	\$ 685.00 – Competitor’s Championship t-shirts
	(\$3,568.50) – “For Sale” t-shirts expense*
	\$ 102.64 - Closing Bank Balance

* Final t-shirt sales / expenses were determined after the post season meeting

C. Scoring Committee – John Darrow

With the retirement of long time head scorer Scott Butler, a new scoring procedure is needed. To that end, John Darrow and his committee sought alternatives to the “Butler process.” The hiring of outside companies was deemed too expensive, and use of other, experienced individuals was determined to be the best short term solution.

Naperville Running Company (NRC) agreed to assign two of their employees to help score 2016 SPLCC meets. NRC will pay their employees and training will be a cooperative venture with SPLCC and NRC, spearheaded by John Darrow and SMG’s Julie Fulton. Owing to the use of Scott Butler’s personal computers the last several years, will necessitate the purchase of two new laptops by SPLCC.

In acknowledging the assistance that NRC is providing to the SPLCC, coaches and administrators were advised to promote NRC, and take advantage of a purchase discount for coaches (20%) and student-athletes (15%). In addition SPLCC will host its post-season meeting at NRC’s store.

Julie Fulton volunteered to serve as the SPLCC’s head scorer, coordinating the efforts of the assigned SPLCC volunteers and NRC personnel to include team roster input, distribution of meet results, ordering scoring supplies (tags, pins, etc.), etc. Scoring of the championship meet will require hand scoring in order to divide the two divisions and will require two overseers to check and confirm the calculations and meet results.

The membership voted to eliminate team scoring for the GVM Co-Ed meet, opting to increase the number of individual ribbons awarded for Flight 2 runners from 25 to 35.

VI. Old Business:

- The 2016 Season's Meet Schedule
 - Meet #1: 09/03 at Warrenville's Summerlakes Park co-hosted by St. Irene and St. James
 - Meet #2: 09/10 at Lisle Community Park co-hosted by Sts. Peter & Paul and All Saints Catholic Academy
 - Meet #3: 09/17 GVM Co-Ed Meet at Aurora Marmion Academy hosted by St. Joan of Arc.
 - Meet #4: 09/24 at DGS&RC co-hosted by St. Mary of Gostyn and St. Joseph
 - Meet #5: 10/01 SPLCC Championship Meet at Lewis University co-hosted by St. Petronille and St. Michael.
- Meet Worker Assignments
 - No changes from the 2015 Meet Worker Assignments

VII. New Business:

- The revised Rules & Procedures were presented, briefly discussed by the chair, and a motion to adopt made, seconded and unanimously approved via roll call vote as presented with no changes or additions.
- The chair proposed the addition of a fourth Officer position, that of Secretary. The proposal was formally submitted as a motion, seconded and unanimously approved on a roll call vote.
- Election / Retention of SPLCC Officers:
 - John Mulholland was retained as President
 - Ed Sullivan was retained as Vice President
 - Sharon Garvy was retained as Treasurer
 - Ted Sullivan was nominated and elected [Recording] Secretary on a unanimous voice vote.
- Rules & Events Committee
 - John Darrow, Julie Fulton and Monica Sowers were appointed to the Committee
- Insurance
 - Meet hosts need to confirm diocesan policy / requirements regarding insurance.
- Concussion Training / Certification
 - Under the provisions of Illinois SB007/Public Act 099-0245 (Youth Sports Concussion Safety Act), all youth coaches in the State of Illinois must take and pass a concussion education course every two years. While the SPLCC fully endorses the provisions of the Act, it is the responsibility of each SPLCC member school to adhere to the provisions of the Act and diocesan requirements, confirming 100% compliance by their coaches.

VIII. Other Business:

- Owing to the deteriorating condition of SPL T&F starter's pistols it was proposed that SPLCC purchase its own starter's pistol. Paul DeLong, a certified IHSA starter, recommended the purchase of a Alfa .22 starter's pistol, holster and .22 blanks. The proposal was formally moved, seconded and approved on a unanimous roll call vote.
- Oak Park St. Giles petitioned for membership in the SPLCC. After a brief statement by St. Giles' AD, Zac Coco, entry into the SPLCC on a probationary basis was approved by a majority vote of the membership.
- The creation of a "zone" to separate student-athletes from spectators at the starting line was discussed and will be implemented by St. Joseph as allowed by course conditions.

IX. Post-season Meeting:

- Tuesday, October 25, 2016 at 7:00 PM at (a) NRC, (b) St. Francis Xavier or (c) an alternative Location to be announced.

X. Adjournment:

- The chair entertained a motion to adjourn the meeting, which was moved, seconded and approved. The meeting adjourned at 8:17 PM.

Respectfully submitted

Ted Sullivan
Secretary